

BUREAU OF JUSTICE ASSISTANCE
MATTHEW SHEPARD AND JAMES BYRD JR. HATE CRIMES PROGRAM
PERFORMANCE MEASURES

GENERAL AWARD ADMINISTRATION

1. Is this the **last reporting period** for which the award will have data to report?
For example, were all funds expended and is the award in the process of closing out in the JustGrants System?
 - A. Yes.
 - B. No.

2. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA) approved grant application. If you select yes, the program becomes operational and should remain so until the grant closes out.*

Reason(s) for No Grant Activity During the Reporting Period	Select All That Apply
In procurement.	☐
Project or budget not approved by agency, county, city, or state governing agency.	☐
Seeking subcontractors (request for proposal stage only).	☐
Waiting to hire project manager, additional staff, or coordinating staff.	☐
Paying for the program using prior federal funds.	☐
Administrative hold (e.g., court case pending).	☐
Still seeking budget approval from BJA.	☐
Waiting for partners or collaborators to complete agreements.	☐
Other.	☐
<i>If other, please explain: _____</i>	

3. What obstacles, if any, did you encounter over the last reporting period that has had an impact to your project? *Select all that apply.*
 - A. ___ No obstacles or barriers.
 - B. ___ Access to data.
 - C. ___ Hiring project staff.
 - D. ___ Staff turnover.
 - E. ___ Retaining treatment staff.
 - F. ___ Competing agency priorities.
 - G. ___ Funding.
 - H. ___ Legal obstacles.
 - I. ___ Concerns about confidentiality.
 - J. ___ Differences in strategy between partners.
 - K. ___ Lack of reporting of hate crime incidents.

- L. ____ Lack of staff capacity to identify hate crimes.
- M. ____ Lack of system to report and track hate crimes.
- N. ____ Technology challenges.
- O. ____ Federal grant administration issues (e.g., unable to secure approval).
- P. ____ If other, please explain: _____

Rate the following Shepard/Byrd Hate Crimes workgroup partners based on this statement: "This partner was actively involved in the Shepard/Byrd Hate Crimes grant program this reporting period." *Rate your partners on a scale of 1–5 as indicated below. If you have multiple partners in a category, rate them as a whole. If a partner fits in more than one category, rate it in the one category that best fits that partner. Do not rate yourself. Mark as "N/A" if you do not have a workgroup.*

This partner is actively involved in the Matthew Shepard and James Byrd Jr. Hate Crimes program:	N/A	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
		1	2	3	4	5
Federal Prosecutors (AUSAs).	☒	☐	☐	☐	☐	☐
Department of Justice (DOJ) Office of Civil Rights.	☒	☐	☐	☐	☐	☐
DOJ Community Relations Service.	☒	☐	☐	☐	☐	☐
Federal law enforcement agencies, including the FBI and BJA.	☒	☐	☐	☐	☐	☐
State law enforcement agencies.	☒	☐	☐	☐	☐	☐
Local law enforcement agencies.	☒	☐	☐	☐	☐	☐
Tribal law enforcement agencies.	☒	☐	☐	☐	☐	☐
State prosecutors.	☒	☐	☐	☐	☐	☐
Local prosecutors.	☒	☐	☐	☐	☐	☐
Tribal prosecutors.	☒	☐	☐	☐	☐	☐
Community-based organizations.	☒	☐	☐	☐	☐	☐
Schools, college and universities.	☒	☐	☐	☐	☐	☐
Victim service providers (victim advocacy).	☒	☐	☐	☐	☐	☐
Other.	☒	☐	☐	☐	☐	☐

4. Since the beginning of the grant, describe how collaboration has aided in the development of processes or policies that will aid in hate crime outreach, education, investigations, and prosecutions. _____

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5. During the reporting period, describe how new investigative techniques or tools (e.g., DNA evidence, CODIS, etc.) has led to the identification of a previously unknown suspect(s). _____

STATE, LOCAL, AND TRIBAL INVESTIGATIONS AND PROSECUTIONS OF HATE CRIMES

6. As of the last day of the reporting period, how many cases have been flagged for review as part of the program? _____
7. As of the last day of the reporting period, were any new cases identified (or brought to the attention of the investigative team) that have been flagged for review as part of the program?
- Yes.
 - No.
 - If yes, how many new cases were flagged? _____
8. How many cases reviewed with Shepard/Byrd Hate Crimes grant funds were presented to a prosecuting attorney for charging decision? ____
9. Since the beginning of the grant program, of those cases presented to a prosecuting attorney for a charging decision enter the number of:
- New potential hate crimes cases investigated. _____
 - Potential hate crimes cases re-opened for investigation. _____
 - Hate crimes cases resulting in an arrest. _____
 - Hate crimes cases resulting in an indictment. _____
 - Potential hate crimes cases dismissed. _____
 - Hate crimes cases resulting in a plea bargain. _____
 - Potential hate crimes cases resulting in a conviction. _____
 - Potential hate crimes cases ending with an acquittal. _____
 - Potential hate crimes cases ending in mistrial. _____
10. Since the beginning of the grant program, enter the number of potential hate crimes cases declined for prosecution based on the following reasons:
- Insufficient evidence. ____
 - Expired statute of limitations. ____
 - Offender already serving a long sentence for another crime. ____
 - Offender is deceased. ____
 - If other, please explain. _____

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JUSTICE AND SUPPORT TO FAMILIES AND STAKEHOLDERS IMPACTED BY HATE CRIMES

11. Since the beginning of the grant program please provide the number of victims identified from active investigations. ____
- A. Of those, provide the number of victims contacted by project personnel. ____
- B. Of those, provide the number of victims agreeing to participate in the investigation. ____
12. Indicate if your agency has developed or enhanced a hate crime incident reporting tool and/or procedure for victims to participate?
- A. Yes.
- B. No.
- C. If yes, please describe your agency's or office's newly developed procedure/policy.
-
13. How many victims are participating and/or reporting into your agency's new hate crime incident reporting tool this reporting period? ____

TRAINING

14. Did the project provide or facilitate training to project staff for your agency or prosecutor's office (or individuals involved in the project) during the reporting period?
A program of instruction on a particular topic and/or a skill related to a specific operation for either individuals who can use the information or skill on their job, or trainers who will provide instruction to others. Examples include providing training in a classroom (onsite or in a virtual setting), hosting and/or conducting a webinar, or conducting a workshop at a conference or summit.
- A. Yes. (If yes, how many trainings were completed for your agency or prosecutor's office during the reporting period? ____)
- B. No. *(If no, skip to Question 21).*
15. For each of the trainings completed during the reporting period, indicate who provided the training topic, the target audience, number of people trained, if the training covered hate crime identification, if the training covered strategies on reporting and tracking hate crimes, and the name of the training provider. *Count each person only once per training topic, regardless of how many times they attended the training. You may report five trainings per reporting period.*

Training Topic	Target Audience	Number of People Trained	Hate Crime Identification Training	Law enforcement strategies on tracking and reporting hate crime	Training Provider
			Yes/no selection	Yes/no selection	

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16. Did the project provide or facilitate training to stakeholders or members of the public during the reporting period? *A program of instruction on a particular topic and/or a skill related to a specific operation for either individuals who can use the information or skill on their job, or trainers who will provide instruction to others. Examples include providing training in a classroom (onsite or in a virtual setting), hosting and/or conducting a webinar, or conducting a workshop at a conference or summit.*
- A. Yes. (If yes, how many trainings were completed for stakeholders or members of the public during the reporting period? ____).
- B. No. *(If no, skip to Question 21).*
17. Will your grant program be able to directly apply the knowledge obtained through the training(s)?
- A. Yes.
- B. No, the training(s) may be useful to advocate for new approaches but will not be applied directly at this time.
- C. No, the training(s) did not provide information that can be directly applied to the grant program.
18. Describe the impact that the training(s) will have on specific outcomes/objectives related to the goals of your program. _____

FORENSIC GENETIC GENEALOGY TESTING

19. Please indicate if you used, or plan to use, program funds to conduct forensic genetic genealogical DNA analysis (FGG) and/or forensic genetic genealogical DNA analysis and searching (FGGS). *[Carry forward]*
- A. Yes.
- B. No. *(If no, skip to next section).*
20. Please enter the amount of federal funding used during the reporting period to conduct FGG/FGGS. _____
21. During the reporting period, how many forensic samples and reference samples were subjected to FGG/FGGS?
- A. Forensic samples. ____
- B. Reference samples. ____
22. During the reporting period, how many cases resulted in searchable profiles obtained from FGG/FGGS? ____
23. Please enter the number of investigations initiated during the reporting period for each type of crime for which FGG/FGGS was utilized.
- A. Homicide. ____
- B. Sexual assault. ____
- C. Unidentified human remains. ____
- D. If other, please explain. _____
24. During the reporting period, how many investigations resulted in a new arrest that relied, in part, on the use of FGG/FGGS? ____

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25. Please identify the vendor laboratory/laboratories used to conduct FGG during the reporting period. _____
26. Please provide the names of any genetic genealogy service(s) used to search the FGG profile(s) during the reporting period. _____
27. During the reporting period, please provide the following: The type of forensic sample subjected to FGG and a description of the total amount, condition, and concentration of that sample (e.g., single source, mixed profile, degradation status, etc.).
- A. Type of forensic sample. _____
 - B. Description of total amount. _____
 - C. Condition. _____
 - D. Concentration of the sample. _____
28. During the reporting period, how many suspects were identified as a result of the use of FGG/FGGS? And how many suspects were prosecuted as a result of the use of FGG/FGGS?
- A. Number of suspects identified. _____
 - B. Number of suspects prosecuted. _____
29. During the reporting period, how many cases were closed or cleared by exceptional means through the use of FGG/FGGS? *To be cleared by exceptional means, the agency must have identified the offender and gathered enough evidence to support an arrest/conviction. Examples may include the identification of a deceased offender or the identification of offender who is already serving a life sentence for an unrelated conviction, and it is determined that prosecution will not be pursued.* _____

OUTREACH

30. Did your agency initiate outreach efforts or distribute educational materials on your agency's website to the stakeholder community and members of the public? *This question is purposed to assess efforts to increase the trust and knowledge base of the public, potentially increasing opportunities for victims to come forward and participate in potential investigations.*
- A. Yes. (If yes, describe the type of outreach your agency conducted as of the last day of the reporting period.) _____
 - B. No.
31. How often does your agency perform public outreach (e.g., contacted potential victims, focused media outreach)?
- A. N/A.
 - B. Weekly.
 - C. Monthly.
 - D. Quarterly.
32. How often does your agency participate in community engagement activities (e.g., roundtables community advisory boards)?
- A. N/A.

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- B. Weekly.
- C. Monthly.
- D. Quarterly.

SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager.

Set **S·M·A·R·T** goals to clarify the scope of your priorities.

- **Specific**
- **Measurable**
- **Achievable**
- **Relevant**
- **Time-bound**

If you have multiple goals, provide updates on each one separately.

Please answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities. Please ensure your responses are complete, comprehensive, and specific to this award.

1. What were your accomplishments during reporting period?

2. What goals were accomplished, as they relate to your grant application?

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?
 - A. Yes. (If yes, please explain _____).
 - B. No.
5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?
 - A. Yes.
 - B. No. (If no, explain _____).
6. What major activities are planned for the next 6 months?

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

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